



CHAORYIN BILINGUAL SCHOOL

SECTION	General School Administration
POLICY NAME	Student Conduct, Standards and Discipline Policy
POLICY NUMBER	405
RELATED POLICIES	417 Field Trip Policy, 416 Student Safety Policies
DATE CREATED	January 20, 2020
DATE REVISED	August 23, 2023
DATE IMPLEMENTED	September 1, 2020

Rationale:

Chaoyin Bilingual School recognizes and welcomes its obligation to all school community members to provide a positive climate and a safe, healthy learning environment. As we learn and work together, we will truly celebrate and support the rich diversity that is our school community.

Policy:

It is our responsibility and expectation that all school community members (students, staff, parents/guardians, and guests) comply with and enact the purpose and spirit of the British Columbia Human Rights Code, the Canadian Charter of Rights and Freedoms and the Canadian Human Rights Act including not engaging in discriminatory conduct on the basis of race, color, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age of that person or that group or class of persons.* (BC Human Rights Code 2017).

To that end, Chaoyin Bilingual School is committed to the expectation that all members of school community will conduct themselves in an ethical and lawful manner that demonstrates respect for self, others, property and the environment.

We will:

- show respect for the diversity of the members of our school community
- behave in a safe, considerate and courteous manner at all times.
- not threaten, harass, intimidate or assault, in any way, any person within our school community, through physical violence, print or electronic media.
- not be in possession of weapons, dangerous articles, alcohol or illegal drugs while in school or work.
- show respect and pride in our school building and equipment through care and appropriate use of school property.
- respect the non smoking environment of our school and school facilities.

Implementation:

The Chaoyin Bilingual School Code of Conduct shall apply to all school activities and school functions regardless of location. In its application, there will be a clear understanding that everyone has a responsibility to ensure that the Code of Conduct is lived daily through being respectful, caring and courteous. There is also a recognition that each member of the school's community has a duty to report violations. Any violation will warrant intervention and/or disciplinary action.

The Chaoyin Bilingual School Code of Conduct expected from our students' rests on three basic rules: respect for themselves; respect for others; respect for their own and others' property. All detailed school regulations, classroom rules, homestay rules, etc. will be logical extensions of these three basic expectations, and will be explained to students in those terms.

Student Discipline

It is expected that students, will follow the Chaoyin Bilingual School Code of Conduct as outlined above. However, there will inevitably be times when students need to be reminded of their responsibilities to themselves and to the school community, and when it may be necessary to impose disciplinary procedures.

When problems of behavior arise, they will be dealt with according to regulations developed by the administration and implemented by the school principal, and as required by the School Act.

Major Violations

Behavior that is not in a student's best interest or that poses a threat to others will lead to serious disciplinary action. The following offenses are considered major violations of the Chaoyin Bilingual School code of conduct:

Bullying

- Insubordination demonstrated toward a teacher or staff member
- Disruption of classes and interference of the teaching/ learning process
- Endangering or threatening the safety of oneself or others (this includes fighting)

Theft

- Damaging school or personal property
- The possession of any object that can be considered a weapon
- Vaping, smoking, marijuana, drugs, or alcohol
- Public displays of affection

Disciplinary Action

Disciplinary steps are taken to deal with inappropriate behavior while preserving the dignity and self esteem of the child. One or more of the following steps may be implemented:

- Guidance by the teacher, adult supervisor, or principal with a warning of consequences should the behavior continue.
- *In-School Suspension - The student will be removed from regular classes and will work in a supervised area for a part or a full day.
- *Out-of-School Suspension - A student may be suspended from school for repeated violations of the discipline policy or for behavior that is viewed by the principal as inappropriate during the school day, during a school-sponsored activity, on or off school grounds. An out-of-school suspension from school means that a student is prohibited from being on or near the school campus or attending any school-sponsored activities during the period of the suspension. The parent or guardian of the student will be notified as soon as possible when a student is to be suspended from the school.
- Expulsion from school.

**Parents/guardians are contacted.*

NOTE: The school may involve experts from the community and, if necessary, the local police. Additionally, should students want to report an incident of bullying anonymously, the school works cooperatively with the Ministry of Education and is a partner with erasebullying.ca.

Student Suspension

Chaoyin Bilingual School will not tolerate any student misconduct which intentionally causes hurt or harms another student. In such cases, parents will be notified and the individual will be sent home for the duration of the day, or kept in school on an in-school suspension, depending upon the severity and frequency of such behavior.

Procedures:

1. All suspensions will be documented in a letter to the parent or guardian.
2. The principal will make reasonable efforts to arrange a conference with the parents or guardian and the student to explain the reasons for the suspension and its potential consequences.